



West Dorset Retreat - 3 Days in October - Core Relaxation 'We can choose the heart' - The way to achieve bliss.

Booking Form

Date: 3rd October to 5th October 2018 Venue : Broadoak West Dorset

Name.....Title.....

Address.....

.....

.....Postcode.....

Tel.....email.....

I/We would like to book in for the - Neutral Space Relaxation Retreat Fee: **£500**
See note below

- ☐ 2 Nights Accommodation £65 p.p / night (£130)
- ☐ 3 Nights Accommodation £65 p.p / night (£195)
- ☐ + Single Supplement £25 p.p. / night (£50 or £75)
- ☐ Course Fee £500 (or £550)

Total: _____

We look forward to receiving your booking form.

Please Bank Transfer the full course fee of **£500** to: **Neutral Space Ltd,**
or £100* per attendee as a non –returnable deposit followed by 4 payments of £100
(payment to be completed by the retreat commencement)

FastPay – Neutral Space: 090128 20024607

*Terms and Conditions apply: *This is a non-returnable booking fee deposit, being returnable at our discretion, depending on any individual circumstances. If we have to postpone or cancel a day or course for any reason, the booking fee will either be refunded, or transferred to a future date whichever you request. PTO

Signature.....Date.....

Full receipt for payment will be sent out in due course.

Please state if you have any special dietary needs.....

Return completed form to: **The Cottage, Old Mill House, Mill Lane, Sidlesham, Chichester, PO20 7LX**

Neutral Space Ltd.

Directors: G Whiteman, L. Whiteman

Registered Address: Gloucester Lodge, West Close, Felpham, Bognor Regis West Sussex. PO22 7LQ

Registered in England No. 07675359



CANCELLATION AND MONEY BACK GUARANTEE

If an individual or group wishes to cancel or change their booking. The following charges will be incurred: -

- Cancel outside 6 weeks of course commencement- Lose 25% of total course cost
- Cancel outside of 3 weeks of course commencement – Lose 50% of total course cost
- Cancel within 3 weeks of course commencement – Lose 75% of total course cost
- Change to an alternative date outside of 6 weeks of commencement date £50 adjustment fee.
- Change to an alternative date within 6 weeks of commencement date £100 adjustment fee.
- No show bookings – Lose 100% of total course cost
- Re arrangement due to illness/ and subsequently unattended - Lose 100%

1.If Customer cancels a course, or a bespoke course for any reason, 30 days prior to a scheduled course commencement date, then all development work undertaken up to that point and a cancellation charge of 50% of the course fee will become immediately due for payment.

2.If Customer cancels a course, or a bespoke course for any reason, less than 30 days prior to a scheduled course commencement date, then all development work undertaken up to that point and a cancellation charge of 90% of the course fee will become immediately due for payment.

3.Details of Money Back Guarantee. We feel you will be delighted with your course and it exceed your expectations, however, if you are not satisfied with the product or service that we have provided you with, then please let us know within 14 days of making your investment. We will investigate your complaint in the first instance and attempt to put it right. If you are still dissatisfied then we will request a written explanation and if we agree that we have not provided the service that we have advertised and that you paid for, then we will refund your investment less any charges that we have incurred (eg Paypal/ or Administrative fees, Venue and catering). The decision will be at our complete discretion.

Neutral Space – April 2017